

Chennai Telephones,
O/o DY. General Manager (HR/Admn),
89, Millers Road,
Chennai-600010.



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

NO.AST/DE 5L/CPT/2014-15/I/ 18

Dated 25/01/2017

Sub: Posting and transfer in the grade of DE – reg.

The following postings and transfers is ordered in the grade of DE with immediate effect with instructions to report to GM noted against each.

Sl. No	Name of the officers Shri/Smt	HR No	Desgn	Present Unit	Posted Unit	GM concerned
1	Subramanyam Raju.V	198203174	DE	EB SD/SA	DE NWO KCM	West
2	Saraswathi.M	198012686	DE	B&CCS	DE NWO TVR	West

The controlling officers are requested to relieve the officers on or before 01-02-2017 to the posted unit without fail. It is further intimated that the controlling officers of DEs who have been transferred from Chennai to CPT area may relieve the officers without waiting for a substitute officer to be posted.

Note: It is further intimated that struck off orders would be effected in ERP and the pay and allowances of the DEs would be drawn by the respective zones of the posted units thereafter.

Necessary charge report shall be furnished to all concerned. Relieving and joining entries should be made in ERP.

All the inbox items of the officer in SAP/ESS should be cleared by the officers before relief.

This is issued with the approval of competent authority.

Uma.R
25/01/17
DY GENERAL MANAGER (HR/ADMN)
CHENNAI TELEPHONES

TO
The officers concerned thro Controlling officers

Copy to

1. PS to CGM – for kind information
2. SR GM/GMs/Addl GMs/JT GM/DGMs of CHTD
3. DGM VIG
4. **DGM F&A HQ is requested to ensure the above note**
5. AOs Concerned /PF of the officers
6. SDE PERS/ERP
7. Intranet / Spare

Regd. Office & Corporate Office : Bharat Sanchar Bhavan, Harish Chandra Mathur Lane, Janpath, New Delhi-110 001

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