



NO.AST/JTO TO SDE LA/EMPANELMENT/VOL.V/ 8

Dated 08/01/2018

Sub: Empanelment of JTOs as SDE LA – reg.

Ref: AST/JTO TO SDE LA/EMPANELMENT/VOL.V/4 dt 18/11/2017

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In continuation to this office letter cited above, it is proposed to empanel Sri.Sabu Sasidharan Nair (200700451) JTO Adyar Extl II for the post of SDE(LA). It is requested to furnish five years APAR until 31/03/2017 alongwith currency of punishment certificate and Disciplinary Clearance Certificate (proforma enclosed) immediately to complete the empanelment process in time.

Self attested copies of EAPARs for the period from April 2016 to March 2017 may be sent to this office.

APARs may be sent directly to PA to DGM (HR/A), o/o DGM (HR/A), Chennai-10

Currency of punishment certificate and Disciplinary Clearance Certificate may be sent to AGM(A), O/o DGM (HR/A), Chennai-10.

This has got the approval of the competent authority.

Encl: Annexure – I, II

*Sivakami Natarajan* 8/1/2018  
ASST GENERAL MANAGER (ADMN)  
BSNL-CHENNAI TELEPHONES

To

- 1.DGM concerned thro' Intranet – for APAR and Disciplinary Clearance Certificate
- 2.AO concerned thro' Intranet – for currency of punishment certificate

Copy to:

PA to DGM (HR/A) – for information and n/a



Annexure I to lr.no.AST/JTO to SDE LA/Empanelment/Vol.V/8 dt 08/01/2018

**CURRENCY OF PUNISHMENT CERTIFICATE**

Sl.No	Name of the officer with HR No.	Ending date of currency of punishment falling in the last three years or minor penalty imposed in the last 3 years	Ending date of currency of major punishment falling in the last 5 years or major penalty imposed in the last 5 years
1.			

Annexure II to lr.no.AST/JTO to SDE LA/Empanelment/Vol.V/8 dt 08/01/2018

**DISCIPLINARY CLEARANCE CERTIFICATE**

Sl.No	Name of the officer with HR No.	Any disciplinary case contemplated pending as per records	Any complaint under Investigation as per Records if yes(date of receipt of complaint)
1			