

Chennai Telephones,
O/o Deputy General Manager(Admn),
89,Millers Road,
Chennai-600010.



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No.AST/280/SDE VR/KR/6

Dated:

07.03.2018

Sub: Voluntary retirement from Service- Case of Sri K. RAJASEKARAN
Staff No.37118, HR No.198704503, SDE, Chennai Telephones – Reg.

Ref: BSNL CO No. 17-08/2016-Pers.II Dt. 06/03/2018

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In pursuance of BSNL CO order under reference and as per approval of the competent authority, Sri K. RAJASEKARAN Staff No.37118 HR No.198704503 SDE, permanently absorbed in BSNL and working in CHTD as SDE DLC SOUTH, is permitted to retire voluntarily from service under Rule 37A(11A) of CCS Pension Rule 1972 with effect from **07/03/2018 (A/N)**.

While implementing, the orders, it may be ensured that no vigilance case / disciplinary proceedings are pending or being contemplated against the officer.

All the inbox items of the officer in SAP/ESS should be cleared by the officer before relief. All the roles of the officer in SAP/ESS should be delimited.

Necessary charge relinquishing report shall be endorsed to all concerned.

DY. GENERAL MANAGER (HR & ADMN)
BSNL, CHENNAI TELEPHONES

To

Sri K. RAJASEKARAN, Staff No.37118, SDE DLC SOUTH Thro' Controlling Officer: The officer is directed to submit EMRS card to AO COBA HQ for renewal till PPO is issued to the retired officer.

The officer shall

1. Surrender ID card/RSTC/SIM Card/Residential furniture/Service Internet Connection/ Laptop to the respective authorities concerned
2. Make over important pending works/disciplinary cases pending/DPC cases on hand if any.
3. Submit the APAR with self-appraisal to the reporting officer
4. Update ACRs where the officer is reporting / reviewing authority
5. Dispose of all appeals and petitions if any pending with the officer

Copy to

1. DIR(STAFF)/ADG(STG), DOT, New Delhi
2. PGM(PERS)/JT GM(PERS)/AGM(PERS.II) BSNLCO, New Delhi
3. PGM SOUTH/DGM SW/DGM VIG, CHTD
4. CAOs DOT Cell/TA/COBA/SOUTH
5. AOs DOT Cell/TA/ Pension/SW
6. AO SW-It may be ensured that the officer has settled the outstanding dues including bond obligation before relief
7. AO MRS : is requested to accept the BSNL Medical card treatment claims till the BSNL MRS card for retired employees is issued, as decided by CGM
8. SDE PERS/Welfare/JTO ERP
9. PF of the officer (SW Zone)