

Chennai Telephones,
O/o. Dy. General Manager (HR/Admn),
No.89, Millers Road,
Chennai 600 010.



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

NO.AST/DE 5L/2016-17/Pt/II/15

Dated : 01/08/2017

Sub : Inter circle transfer in the grade of DEs (Telecom)- Reg.

Ref : 1. BSNL CO Order No.412-07/2017-Pers.I(Pt.I) dt 19/07/2017
2. AGM (staff)/TN Circle/TSA/10-13/2017/9 dt 28/07/2017

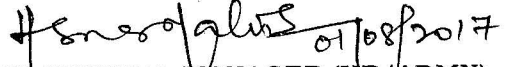
In pursuance of BSNL CO order cited under reference above, Smt.S.Subbulakshmi (A.I.No. Staff No. 35105 & H.R.M.S No.198404087), DE - BSNL Chennai Telephones District is transferred and posted to TN Circle at own cost.

As such, Smt.S.Subbulakshmi (A.I.No. Staff No. 35105 & H.R.M.S No.198404087), DE, NIB, BSNL Chennai Telephones stands relieved and struck off from the rolls of Chennai Telephones District on the **A/N of 01/08/2017** with instructions to report to PGM, Madurai SSA of TN Circle.

All the inbox items of the officer in SAP/ESS should be cleared by the officer before relief. All the roles of the officer in SAP/ESS should be delimited.

Necessary charge relinquishing report shall be furnished to all concerned. Relieving entry shall be made in ERP

This is issued with the approval of the competent authority.


DY GENERAL MANAGER (HR/ADMN)
BSNL, CHENNAI TELEPHONES.

To
The officer thro' controlling officer.

The officer shall:

- Dispose off all appeals and petitions if any pending with the officer.
- Submit the self-appraisal to the reporting officer.
- Surrender ID card/ BSNL EMRS card/RSTC/ SIM Card/Residential furniture/Service Internet connection/ Laptop, if any, to the respective authorities concerned.
- Update the APARs where the officer is reporting/reviewing authority.
- Make over important pending works/disciplinary case pending/DPC cases on hand, if any.

Copy to:

- AGM (Pers.I), BSNL CO, ND - w.r.t. order cited under reference above.
- PPS to CGM, Chennai Telephones - for information of CGM
- CGM, TN Circle, Chennai / PGM Madurai SSA
- PGM NW P&D CFA-Chennai Telephones
- DGMs - BBS / VIG - CHTD
- AO P&A COBA CHTD / PF of the officer
- SDE PERS / ERP in charge - for updation in ERP
- Intranet / Spare.